

HIES PTO Meeting Minutes

October 12, 2023

Attendees: Sara Baum, Courtney Chaplain, Sherri Guthrie, Lindsey Fuchs, Caroline Garrison, Minetta Nelson, Samantha Taylor, Leslie Guthrie, Ashley Nelson, Kathy VanEtten, Allison Guthrie, Al Roberson, Jill Lindstrom, Stuart Roach, Summer Martin, Bonnie Baker

Current PTO Balance: \$4276.71

Next PTO Meeting: Tuesday October, 24, 2023

Welcome to all of the new folks joining us tonight! We are so grateful for you!

Topics Discussed

- Merchandise fundraiser: Courtney and Ashley will be going to Boardwalk to select items and get pricing quotes. Considering which online payment platform to use for selling merch (i.e. CheddarUp app, venmo, etc) in addition to cash payments.
- Fall Vendor show- Saturday 10/14/23 → Good luck to us and hope it's a successful day!! 35 vendors are scheduled to be here. Updates to come...
- More details nailed down for the Fall Festival (scheduled for Nov 3)
 - Tickets will be sold at front entry only; patrons will use these to pay for all games & concession items.
 - Food options for concessions (donations)- we will have hotdogs, nachos, popcorn, cotton candy, chips, sodas & water, baked goods
 - Pies/cakes for the cake walk- we already have some people signed up to donate cakes/pies. Let us know if you have anyone wanting to bake & donate for us.
 - Sherri has a list of which teachers are participating and what booths/games they will be in charge of.
 - Other events planned: cake walk, photo booth, pie/dunk booth (pending weather),
 - We plan to have a costume contest for the children even if it's after Halloween (they will still enjoy this!).

Fall Festival → We will need parents/volunteers for the following:

- Running extra booths (including painting pumpkins, tattoo booth, guessing games, pie/dunk-the-teacher
- Helping teachers/filling in where needed
- Taking money at front door (2 people)
- Running concession stand (3-4 people)
- Running the obstacle course/bounce house (2-3 people)

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****Be on the lookout for sign-up genius on the PTO facebook page for various time slots needing to be filled. Will likely be one-hour slots so parents can still enjoy the festival with their kids!****

- We will send out letters with students asking each grade to bring in items for the Fall Festival including: K-Bottled water, 1st & 2nd-chips (small bags), 3rd- bags of candy, 4th & 5th- can drinks
- We will also send out a flyer for an advertisement of the festival and ticket prices so parents can prepare. (We are hoping to have a payment app decided upon prior to the festival for accepting non-cash payments.)

Fall Festival → Other Donations needed:

- Prizes (besides candy) for the winners of guessing games and maybe some of the other games.
- Additional cakes/pies for the cake walk
- Spotlights for horse riding outside (softball field has no lights)
- Painting supplies for the mini pumpkins (craft paint, brushes)
- Any extra fall décor for decorating the entrances, hallways, etc.
- Hay bales- maybe local churches/communities may have extras left over from Halloween hay rides??

Other Upcoming Events

Decorating → Starting Nov 13th, Sherri & others will start decorating the front of the school to prepare for the Christmas holidays. Any volunteers willing to help (i.e. hang garland on the fence, etc.) would be greatly appreciated.

Decoy Festival → Dec 1 thru Dec 3. We will need all hands on deck for this event. There will be plenty of discussions/planning held between now and then. Some items we discussed include:

- Volunteers for selling tickets at the door, running concessions.
- Looking for sponsors of the Festival (proceeds help pay for the seafood)
- Looking for a refrigerated truck to store food that weekend Thurs-Sun (Lindsey has connection to someone with a refrigerated trailer if needed).
- We usually ask the students to donate other needed items (fliers will be sent home at a later date).

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Santa's Workshop → **Dec 13-Dec 15** (Wed-Fri) at school. This gives students an opportunity to buy little gifts for their loved ones (parents, siblings, cousins, grandparents, etc.)

- We have decided *not* to use the vendor that was used last year (Penguin Patch) but will instead purchase/donate our own “goods” for the students to buy. If you have any items to donate, or know someone willing to donate, please let us know. Some of the items included in last year’s workshop included: pens, photo frames, small toys, novelties (doesn’t have to be expensive or too fancy- dollar tree items are perfect!)
- We will need donations (items to sell, wrapping paper/gift bags) and volunteers to help out with this event.
- There will be a “preview” day (Mon, Tues?) that week so students can make wish lists and know how much money to bring with them for shopping, and will plan to assist the children that don’t have money for shopping so no one is left out.